

JOB DESCRIPTION: Kitchen Porter

Department	Hospitality & Catering
Remuneration	National Living Wage
Location	Liberty Stadium, SA1 2FA
Contract / Working Pattern	Casual Role / Ad-hoc hours. Will include unsociable hours such as evenings, weekends, and bank holidays.
The Role	<p>To deliver high-quality cleaning and distribution service to customers focusing on creating a positive environment for our guests on Match Day and Non-Match Day events. Must have a passion for delivering a brilliant service and able to confidently interact with colleagues and guests.</p> <p>To organize the cleaning and washing areas of the kitchen. Ensure the business meets all health & safety & environmental health requirements under guidance from management and supervisory staff.</p> <p>To take responsibility for the back house cleaning areas post service.</p>
Core Duties	<ul style="list-style-type: none"> • To ensure that the Company's and statutory regulations regarding hygiene, safety, and cleanliness are complied with and all tasks undertaken according to Safeguard regulations. • To clean allocated pieces of heavy catering equipment using instructions and cleaning materials. • To dispose of waste materials from catering areas to designated collection points. • To operate industrial dishwashers in all catering areas. • To transport provisions, equipment and other catering related items as required. • To always maintain clean working environment, with special regard to hygiene. • To ensure that all food is prepared in the environment with due care and attention, particularly regarding customers' special dietary requirements: for example, nut, dairy or wheat allergies. • To undertake occasional duties outside the normal routine but within the scope of the position and the department's activities. • To assist at any special functions, some of which may occur outside working hours.
General	<ul style="list-style-type: none"> • Follow all Club Policies, such as Equality & Diversity, Health & Safety, Safeguarding, Anti-Corruption & Bribery and GDPR. • Make suggestions to improve the working environment and contribute to positive employee relations within your area of work and Swansea City Football Club as a whole.

	<ul style="list-style-type: none"> To take reasonable care for the health and safety of yourself and other employees and members of the public who may be affected by your acts or omissions at work. To comply with all aspects of the Swansea City Football Club Health and Safety Policy and Arrangements, to enable the Company to perform its civil and statutory obligations in relation to Health & Safety. Ensure effective communication within your work team and across Swansea City whilst actively offering support and guidance as necessary. 		
Person Specification	Qualifications	Essential	Desirable
	Level 1 or above Food Hygiene Certificate/ Pass the Club Induction	✓	
	Relevant qualification in Health & Safety		✓
	Experience		
	Previous experience working in a kitchen		✓
	A flexible “can do” attitude	✓	
	Excellent verbal and written communication skills	✓	
	Skills & Qualities		
	Hard working and good organisational skills	✓	
	Ability to work under pressure	✓	
	The ability to multi-task within a fast-paced environment	✓	
	Good communication skills and outgoing personality	✓	
	Good understanding of customer care		✓
	Ability to work flexibly including evenings and weekends	✓	
	Ability to delivery excellent customer care, polite, good attitude, and smile!	✓	

If you believe you have the right mix of skills for this position, please complete the Application Form available [here](#) or email jobs@swanseacity.com to request an application form.

Please note CV's will not be accepted.

Swansea City AFC strives to ensure it provides an environment where everyone's rights, dignity and individual worth is respected and takes a zero-tolerance approach to any form of



discrimination. Equal Opportunity is an integral part of our recruitment and selection process, and we welcome applications from all individuals who feel they meet the core requirements of the role. We are particularly encouraging applications from women, disabled people and Black, Asian and Minority Ethnic (BAME) individuals who are currently under-represented within the organisation.

All appointments will be made on merit of skill and experience relative to the role.

The Company is committed to safeguarding and promoting the welfare of children and young people involved in activities and event at the Company. As part of the Company's recruitment and selection process any offers of work involving working in regulated activity with children are subject to a satisfactory enhanced DBS Disclosure and barred list check (depending on the level of supervision, frequency, and nature of contact with children). Appropriate references are also required.

Should an adequate number of applications be received prior to the closing date, Swansea City AFC reserve the right to remove this advert.

Due to a high demand in applications the Club will be unable to respond to those applicants who have not been shortlisted for interview